

NOTICE INVITING TENDER

Sealed Tenders in prescribed form are invited by General Manager, Telecom District, BSNL, Balasore on behalf of CMD BSNL from experienced Contractors for Data Entry job in computer system for different zones in Balasore SSA. The Tender document can be obtained from the SDE (IT), Office of the General Manager Telecom District, Balasore, PO/Dist-Balasore-756001, on production of demand Draft/banker's cheque/pay order of Rs.520/-(Five hundred twenty) only including 4% Sales Tax drawn on any scheduled bank stationed at Balasore in favour of A.O. (Cash), BSNL,O/o GMTD. Balasore on any working day between **11:00 Hrs to 13:30 Hrs from 2-5-2011 to 23-5-2011** or Tender paper can be downloaded from our website <http://www.orissa.bsnl.co.in/tender.php> (Balasore page) & a demand draft/banker's cheque / pay order of Rs.520/- in favour of A.O.(Cash), BSNL O/o the GMTD, Balasore should be submitted along with the tender in an envelop super scribed as the cost towards the tender paper. Such bids without the cost of tender paper will be rejected straight forth.

Details of work :- Data Entry Job for different Zones of Balasore SSA

Zone No.	Details of areas as under	Approximate estimated cost	EMD
Z1	Accounts , TRA & Computer Billing Section in o/o GMTD , BSNL , Balasore	Rs. 6,00,000/-	Rs.12,000/-
Z2	All Field unit offices under SSA Balasore & O/o the GMTD , Balasore .(excluding Accounts , TRA , Computer Billing Section)	Rs. 8,00,000/-	Rs.16,000/-

Non-interest bearing Earnest Money for the different zones in the form of Bank Draft/Banker's cheque from any Scheduled Bank stationed at Balasore drawn in favour of the A.O.(Cash), BSNL, O/o GMTD, Balasore must be attached along with the Tender offer.

Tender to be deposited in the tender Box kept with	AGM (HR & ADMN), O/o GMTD, Balasore.
Tender will be received up to	13:00 hrs of 24-5-2011
Time & date of opening of the tender	16:00 hrs of 24-5-2011
Venue of opening of Tender	Office Chamber of AGM (HR & ADMN), O/o GMTD, Balasore.

A. Eligibility criterion for the above works :

- One bidder can apply for a maximum of one zone only. The participation of a bidder in this tender will be treated as cancelled if the same bidder applies for more than one zone.
- The bidder should have a valid Labour Licence from Central labour commissioner under the Contract Labour (R & A) Act 1970 and the Contract Labour (Regulation and Abolition) Central Rules 1971. A copy should be produced or Undertaking to get it before commencement of work to be attached.
- The bidder should have experience in BSNL/MTNL/Any other PSU/Central Government in executing data entry work/job contract work/ U/G cable work / OFC work. He should have completed such work to the tune of Rs 1,50,000/- (Rs One Lakhs Fifty Thousands) during last two financial years 2009-10 & 2010-11. The experience certificate issued by an officer not below the rank of JAG level or DGM equivalent shall only be considered.
- The bidder should have PAN card.
- The bidder should have EPF registration certificate.
- The bidder should have ESI registration certificate.
- The bidder should have service tax registration certificate .
- The bidder should have bank solvency certificate worth Rs.2,40,000/- (Rupees Two Lakhs Fourty Thousands) for Zone Z1 & Rs.3,20,000/- (Rupees Three Lakhs Twenty Thousands) for Zone Z2.

B. Period of Contract:

The contract will remain valid for a period of one year from the date of signing of agreement. However the GMTD, Balasore reserves the right either to reduce or extend the contract period for another six months in the interest of service and administrative grounds.

If holiday or bandh is declared for some reason on the date of opening of tender then tender will be opened on the next working day.

**AGM (HR & ADMN)
BSNL, O/o GMTD, Balasore.**