

BHARAT SANCHAR NIGAM LIMITED

NOTICE INVITING TENDER

No : G-303/Part-I/IQ/2013-14

Dated at BBSR the 07/11/2013

Wax Sealed/Adhesive tape sealed open Tenders in prescribed form are invited on behalf of Bharat Sanchar Nigam Limited, from eligible bidders for Catering and Maintenance Services at Inspection Quarter of Bharat Sanchar Nigam Limited at Door Sanchar Bhawan, Unit-IX, Bhubaneswar. Details are given below.

Tender No.	Cost of the BID document	Estimated cost of tender	EMD	Last Date and Time of Receipt of BID	Date and Time of Opening of BID
G-303/ Pt-I/IQ/ 13-14	Rs.525/- including VAT 5%	Rs.4 lakhs	Rs.10000=00	29/11/2013 up to 13:30 hrs	29/11/2013 at 15:30 hrs

A. ELIGIBILITY CRITERIA FOR BIDDERS

- The bidder should have a valid Trade License & Food License from the competent authority (Self Attested copy should be produced).
- The bidder should have PAN Card. Self Attested copy should be submitted.
- The bidder should have Service Tax , EPF, ESI Registration Certificates. Self Attested copies of the same should be produced submitted along with the Bid document.
- The bidder must have at least one year experience up to 30.09.2013 during last two years in catering & maintenance work at Central Govt./State Govt./PSUs guest houses, etc. having minimum turn over Rs.2 lakhs or more than that. The certificate must be given by the competent authority not below the rank of DGM or equivalent in Central Govt./State Govt./Central PSU/State PSU/Govt. Guest House. Self Attested copy should be produced.

B. Availability and Submission of Bid Documents:

(a) **Bid documents can be had** From SDE (P/R), O/o Sr. GMTD, Door Sanchar Bhawan, BBSR-22 on written application with the copies of documents in support of their eligibility to participate in the tender along with the cost of bid document as mentioned (**Rs.525/-**) in the form of DD from any Nationalised/Scheduled bank in favour of AO (Cash), BSNL, O/o Sr. GMTD, Bhubaneswar payable at Bhubaneswar.

b) Eligible bidders can also download the entire bid document from BSNL, BBSR's website www.orissa.bsnl.co.in and submit the same within scheduled time and date along with the required cost of the bid document (**Rs.525/-**) in the form of DD from any Nationalized/Scheduled bank in favour of AO(Cash), BSNL, O/o Sr. GMTD, Bhubaneswar payable at Bhubaneswar.

c) The DDs, i.e., cost of Tender document and cost of EMD are to be kept in **Envelop-I** which should be **Wax Sealed/Adhesive tape sealed** and documents conforming to the eligibility criteria as mentioned in **clause 8** of **Section-I** are required to be kept in the **"Envelop-II" super scribed as "Qualifying Bid"** which also should be **Wax Sealed/Adhesive tape sealed**.

d) The financial bid (**Annexure-II**) should be kept in **Envelop-III** which should be **properly Wax Sealed/Adhesive tape sealed**.

e) The financial bid of those tenderers who qualify for the Tender only will be opened by the Tender Opening Committee as per schedule date and time.

f) All these three envelopes containing documents should be **Wax Sealed/Adhesive tape sealed** and must be kept in another Envelop with should be **Wax Sealed/Adhesive tape sealed**.

g) The downloaded bid document must be enclosed with the bid cost Rs.525/- in the form of DD otherwise the bid will be rejected.

h) The detailed terms and conditions, EMD particulars etc. are available in the tender documents. **Tenders without EMD will be rejected.**

i) Exemption on EMD under NSIC is permitted to the extent of monetary limit for the purpose may be allowed on production of necessary Certificates from the Competent Authority. **No exemption on cost of tender paper is allowed.**

j) The Sr. GMTD Bhubaneswar reserves the right to reject any or all tenders without assigning any reason thereof. The sealed tenders can be dropped in the tender box available in the chamber of **AGM (HR&Admn), 2nd Floor, Room No.214, Door Sanchar Bhawan, O/o Sr. GMTD, Bhubaneswar**. The sealed tenders can also be sent by registered post addressed to:-

Shri J K Majhi.
Astt. General Manager (HR & Admn),
Room No. 214,
O/o Sr. GMTD, BSNL.
Door Sanchar Bhawan, Unit-IX
Bhubaneswar-751022.

Tender received through post must **reach this office before the scheduled opening date and time** of tender else it will not be accepted.

k) **Tender received through post in tampered condition will also not be accepted.**

Dy. General Manager (R&A)
O/o Sr. G.M.T.D.,BBSR-22