

SECTION – 1**DETAILED NOTICE INVITING E-TENDER(DNIT)****BHARAT SANCHAR NIGAM LIMITED (A Government of India Enterprise)****O/o General Manager Telecom District Door Sanchar Bhawan, Koraput 764020**

On behalf of General Manager Telecom District, Koraput BSNL Digitally Sealed single stage two envelope e-Tenders are invited for sweeping & cleaning of telecom exchange, admin buildings, offices including toilets in BSNL: Koraput BA on Job Basis for a period of 1 year and extendable up to six months.

SI No	Area	Appox annual Estimated Cost (In Rs.)	EMD / Bid Security 2% (in Rs)	PSD (5% in Rs)	Tender Document cost in Rs.
1	Office establishments under GMTD BSNL Koraput	840000	16800	42000	590

Note:

- **GMTD reserves the right to increase or decrease the work by + or – 25 % while placing the work order.**
- 20 % of the Estimated Quantity/requirement against each tender Enquiry is earmarked for procurement from the eligible Micro & Small Enterprises (MSEs). However, in case eligible Micro & Small Enterprises (MSEs) bidder(s) are not available then this quantity would be de-reserved & procured from participating bidders.

1.1 Purchase of Tender Document: Tender document can be obtained by downloading it from the website www.odisha.bsnl.co.in and www.etenders.gov.in/eprocure/app

The cost of EMD and cost of Tender paper can be paid through Bank guarantee/DD/online Banking/RTGS/NEFT as per the following details.

Name of the Bank and Branch	State Bank of India, Koraput
Accounts Name	A.O(Cash), BSNL,O/o .GMTD Koraput
Account Number	11190080407
IFC Code	SBIN0000121
Address of the Bank	State Bank of India, Koraput
MICR Code	764002004
Mail Id :	agmplgkrp@gmail.com
Contact No	9437208766

Note : The scanned copies of the E-Payment receipt towards EMD/BID security/ Cost of bid document have to be uploaded in the e-Tender Portal.

The MSE bidders registered with the MSME bodies like National Small Scale Industries Corporation etc. are exempted from payment of tender document fee. However, they shall furnish a proof regarding registration with bodies under the Ministry of Micro, Small &Medium Enterprises for the sweeping, cleaning, housekeeping on Job Basis, valid on the date of opening of the tender. MSE bidders claiming exemptions from Tender fee & EMD as per MSME guidelines must also register their UAM on CPPP and submit proof in this regard along with their bid.

Note:The exemption of Tender Paper cost and EMD for MSME/NSIC category of bidders with the specific registration for example. The name of the beneficiary in case of the sole bidder or proprietary firm should either be in the name of person/Company, with which capacity she /he is participating in the tender And in case of the limited company, the MSME/NSIC registration must be in the name of all board of Directors of the same company. Any deviation in this case will not be considered.

Availability of Tender Document on the e-tender portal for bid submission: The tender document shall be available for downloading from BSNL website www.odisha.bsnl.co.in or

www.etenders.gov.in/eprocure/app from **27.02.2021** onwards.

1.1 Physical copy of the tender document would not be available for sale.

2. Eligibility Criteria: The bidder should meet following eligibility requirements

2.1 General Qualification

- 2.1.1 The Bidder should have valid firm registration (Individual Registration with State/central Government/Nagar Nigam/Local Authority is required. In case of Proprietary firm/ Partnership firm registration with registrar of firms is required. In case of Pvt. Ltd Company the certificate of incorporation of the firm/company is required.
- 2.1.2 The Bidder must not be black-listed by any Central/ State Governments/ PSUs in India at the time of submission and opening of the tender. An undertaking as required must be submitted in this regard.
- 2.1.3 The Bidder must have a valid PAN & valid registration under GST Act. If the bidder is not registered with GST authority at the time of bid submission, then he shall have to submit GST registration at the time of award of work/ Lol/signing of contract, if declared successful.
- 2.1.4 Valid EPF & ESI Registration certificate with up to date challan as the case may be.

2.2 Technical Qualification

The Bidder must have an experience of executing works related to supply of man power/job contract works/sweeping & cleaning/housekeeping under Central Govt./State Govt/Central PSU/state PSU/State/urban local bodies in the last three financial years i.e. 2018-19, 2019-20 & 2020-21 for an amount at least Rs. 2,94,000/- (i.e 35% of the estimated cost of the tender).taking together for all the above mentioned Financial years.

(Bidders will be required to submit the documentary support claims of their required experience, through certificates issued by any executive of AGM rank officer in case of PSUs, Gazetted rank officer for State/ Central govt. and Circle Head,

2.3 Financial Qualification

- 2.3.1 The Bidder must have Valid Turn over Certificate from a reputed Chartered Accountant for FY 2018-19, 2019-20 & 2020-21 duly audited for an amount at least Rs. 2,94,000/- (i.e 35% of the estimated cost of the tender).
- 2.3.2 The bidder must submit the solvency certificate for an amount at least Rs. 2,94,000/- (i.e 35% of the estimated cost of the tender) along with the technical bid.

Note 1:-The bidders shall submit necessary documentary proof showing that they meet the eligibility criteria along with their tender bid. All documents submitted will also be self-attested by the bidder.

Note 2:-Work Order(s) will not be considered as an experience.

3. Bid Security/EMD:

- a. The bidder shall furnish the bid EMD in one of the following ways:-
 - I. Paid through DD/online Banking/RTGS/NEFT as per section 1.1 which should be valid for **150** days (i.e. one month above the offer/bid validity period) from the tender opening date.
 - II. The Bidder can Submit a FDR pledged to AO (Cash) O/o GMTD Koraput which should be valid for **150** days (i.e. one month above the offer/bid validity period) from the tender opening date.
 - III. The MSE bidders registered with the designated MSME bodies like National Small-Scale Industries Corporation etc are exempted from payment of bid security. However, they shall furnish a proof regarding registration with bodies under the Ministry of Micro, Small & Medium Enterprises for the supply of man power/job contract works/sweeping & cleaning/housekeeping, valid on the date of opening of the tender.

IV. The existing vendor/contractors having pending due from BSNL may submit an undertaking in the specified format of the tender document in lieu of EMD/Bid Security/Performance security.

4. **Date & Time of Submission of Tender bids:** on or before **11:00Hrs of 22.03.2021 (tender closing date)**.
 - a. In case the date of submission (opening) of bid is declared to be a holiday, the date of submission (opening) of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid opening date due to any other unavoidable reason will be intimated to all the bidders separately.
5. **Opening of Tender Bids: At 11:01 Hrs of 23.03.2021**
6. **Place of opening of Tender bids:**
7. The tenders shall be opened through 'Online Tender Opening Event'. BSNL's Tender Opening Officers as well as authorized representatives of bidders can attend the online Tender Opening Event (TOE).
8. Tender bids received after due time & date of submission will not be accepted under any circumstances.
9. Incomplete, ambiguous, Conditional, unsealed tender bids are liable to be rejected.
10. GMTD Koraput BSNL reserves the right to accept or reject any or all tender bids without assigning any reason. He is not bound to accept the lowest bid.
11. The bidder shall furnish a declaration, as per Section 6 (B), in his tender bid that no addition / deletion / corrections have been made in the terms & conditions of the downloaded tender document for which their bid is being submitted and these are identical to the tender document appearing on the website.
 - a. In case of any correction/ addition/ alteration/ omission in the tender document, the tender bid shall be treated as non-responsive and shall be rejected summarily.
 - b. All documents submitted in the bid offer should be preferably in English/Hindi/ State's official language. In case the certificate viz. experience, registration etc. is issued in any other language other than English/Hindi/ State's official language, the bidder shall attach a translation of the same in English/Hindi/ State's official language, duly attested by the bidder & the translator to be true copy in addition to the relevant certificate.
 - c. All computer-generated documents should be duly signed/ attested by the bidder/bidder organization.
11. The queries in respect of this bid document, if any, can be submitted through Email latest up-to date **08.03.2021** BSNL may reply to the queries on **11.03.2021 and amend the clause(s) and issue corrigendum accordingly. So bidders responsibilities are to be vigilant to the amendments which shall be the part of Bid.**

HelpDeskNosofCPP Portal:

NIC HELPDESK for e-tendering & bidding	
Telephone No.(Toll Free)	0120-4200462, 0120-4001002, 1800 233 7315
E-Mail I.D.	support-eproc@nic.in, cppp-nic@nic.in (Please mark cc to support-nic@ncode.in)
BSNL Contact-1	
BSNL's Contact Person	Shri Satyajit Marandi, AGM (Planning)
Telephone & Mobile	Tel.No.06852-250666, Mob.No.9437966450 between 11hrs to 17hrs
E-mail ID	agmopk@gmail.com
BSNL Contact-2	
BSNL's Contact Person	Shri Ashok Kumar Behera, SDE(Plg-II)
Telephone & Mobile	Tel.No.06852-252292, Mob.No.9437138660 between 11hrs to 17hrs
E-mail ID	sdeplgkrp@gmail.com

DGM (Koraput)
O/o GMTD, BSNL Cuttak