

**BHARAT SANCHAR NIGAM LIMITED**  
(A Govt. of India Enterprise)  
Office of the General Manager, BSNL, Cuttack Business Area-753012  
**NOTICE INVITING TENDER**

***E-TENDER FOR ENGAGEMENT OF DRIVERS ON MONTHLY CONTRACT BASIS/DAILY CONTRACT BASIS IN BSNL,CUTTACK BUSINESS AREA,CUTTACK***

1. On behalf of Bharat Sanchar Nigam Limited (BSNL), E-Tender is invited on two stage bidding system from experienced contractors/Travel agency/firms having adequate experience in the field of providing of Vehicle with “Drivers on Monthly Contract Basis” or “Daily Contract” basis holding a valid certificate issued by the competent authority of a PSU/ Central/ State Govt. organization fulfilling the eligibility conditions, as per tender document.

| Sl.No. | Item  | Particulars  |
|--------|---|--|
| 1      | Tender Notice No & date                               | Tender No.G-218(PART-III)/19-20/6 Dated: 03.03.2021  |
| 2      | Tender item   | <i>ENGAGEMENT OF DRIVERS ON MONTHLY CONTRACT BASIS/DAILY CONTRACT BASIS IN BSNL CUTTACK,BUSINESS AREA.</i>                   |
| 3      | Tender Document can be downloaded from date           | 03.03.2021   |
| 4      | Date of receipt of queries from bidders by            | 11.03.2021   |
| 5      | Reply of queries by BSNL                              | 15.03.2021   |
| 6      | Last Date of Submission of Tender                     | 24.03.2021 up to 11.00 Hrs   |
| 7      | Date & Time of Opening of Tender (Technical Bid only) | 25.03.2021 at 11:00Hrs   |
| 8      | Amount of Bid Security as in Section II.              | The cost of EMD and cost of Tender paper to be paid through online Banking/RTGS/NEFT/DD as per the Section-I, Para 2(b)      |
| 9      | Cost of Tender paper                                  | The cost of Tender paper to be paid through online Banking/RTGS/NEFT as per the Section-I, Para 2(b).                        |
| 10     | Tender Estimated Cost                                 | Rs. 6,00000(Rupees Six lakhs ) only  |
| 11     | No. of Drivers required on hiring basis               | Approximate requirement of drivers is 04(four) nos & the number of driver may vary at any time during the period of contract |
| 12     | Date and Time of opening of Financial Bid             | Will be intimated to Technically qualifying bidders at a later date  |

Note:

- (a) In case the last date of submission / opening of bid is declared to be a holiday, last date of submission / opening of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid submission/ opening date due to any other unavoidable reasons will be notified through the BSNL web site <http://odisha.bsnl.co.in/new-tender.html> or <https://etenders.gov.in/eprocure/app>
- (b) (i)The MSME/ NSIC bidders are exempted from payment of cost of tender paper and bid

security (EMD)

- (ii) A proof regarding valid registration with body specified by Ministry of Micro, Small & medium enterprise for the tendered items will have to be attached along with the bid.
- (iii) The enlistment certificate issued by MSME/ NSIC should be valid on the date of opening of tender.
- (iv) MSE/NSIC unit is required to submit its monthly delivery schedule.
- (v) If a vender registered with body specified by the Ministry of Micro, Small & medium enterprise claiming concessional benefits is awarded work by BSNL and subsequently fails to obey any of the contractual obligation, he will be debarred from any further work / contract by BSNL for one year from the date of issue of such order.

2(a) The Tender document can be downloaded from the website: <http://odisha.bsnl.co.in/new-tender.html> or <https://etenders.gov.in/e procure/app> and to be submitted in e-format. Cost of Tender Document and Earnest Money Deposit (EMD) have to be submitted as per following details given in Para 2(b).

(b) The cost of EMD and cost of Tender paper can also be paid through online Banking/RTGS/NEFT/DD as per the following details.

|                                       |   |
|---------------------------------------|---|
| Name & address of the Bank and Branch | Union Bank of India, Madhupatna, Link Road Cuttack  |
| Accounts Name                         | A.O. (Cash), BSNL, O/o GM, BSNL, Cuttack Business Area, Cuttack   |
| Account Number                        | (SB/CA) 514201010032115   |
| IFSC Code                             | UBIN0551422   |
| MICR Code                             | 756026004   |
| Mail Id :                             | <a href="mailto:agmplgbsnlck@gmail.com">agmplgbsnlck@gmail.com</a>  |
| Contact No                            | 0671-2304440, 9437960466  |
| In case of EMD in the form of TDR/ DD | Should be pledged in favour of A.O. (Cash), BSNL, O/o GM, BSNL, Business Area Cuttack with validity for a period of Six Months from the date of opening |

The scanned copies of the E-Payment receipt towards EMD/BID security, Cost of bid document have to be uploaded in the Website <http://odisha.bsnl.co.in/new-tender.html> or <https://etenders.gov.in/e procure/app>

(c) Amendments, if any, to the tender document will be notified in the above website as and when such amendments are made. It is the sole responsibility of the bidders who have downloaded the tender document from the website to keep themselves abreast of such amendments before submitting the tender document.

3. (a) *Intending bidder may obtain copy of Tender document from the <https://etenders.gov.in/e procure/app> on payment of Rs. 590/- only (Rs 500/-+18% GST) (Non-Refundable) on all working days. The payment shall be accepted in the form of NFTE/RTGS/Demand Draft, drawn in any Scheduled Bank in India in favour of AO (Cash), BSNL, O/o GM, BSNL Cuttack, Business Area, Cuttack.*

(b) BSNL has decided to use the process of e-tendering for inviting this tender and thus the physical copy of the tender would not be sold.

(c) The bidders shall furnish a declaration that no addition / deletion / corrections have been made in the downloaded tender document being submitted and it is identical to the tender document appearing on Web-site (<https://etenders.gov.in/e procure/app>) as per Annexure – E of Section VI.

(d) In case of any correction/ addition/ alteration/omission is found in the original tender document; the tender bid shall be treated as non-responsive and shall be rejected.

4.(a) The bidder should have experiences in providing of vehicles with Drivers on Monthly Contract Basis or daily contract basis in BSNL/MTNL/Other PSUs/Central Govt / state Govt / state PSU of Rs.2.10,000 Lakhs taken together during the financial years, 2017-18 , 2018-19 & 19-20. Experience certificate in this regard is to be issued by an officer not below the rank of Deputy General Manager or equivalent. Experience certificate issued by an officer not below the rank of DGM / TDM / equivalent or above officer.

4. (b). (DELITED)

5. (c) The documents as listed out in Section VII should be uploaded in the bsnl website <http://odisha.bsnl.co.in/new-tender.html> or <https://etenders.gov.in/e procure/app>.

5. BSNL has adopted e-tendering process which offers a unique facility for „Public Online Tender Opening Event (TOE)“. BSNL’s Tender Opening Officers as well as authorized representative of bidder can attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. However, if required, bidders or their authorized representatives can attend the Tender Opening Event at the 1<sup>st</sup> Floor, Room No – (201)(A), Door Sanchar Bhawan Link Road, Cuttack-73012 where BSNL’s Tender Opening Officers would be conducting Public Online Tender Opening Event (TOE). Incomplete, ambiguous, Conditional tender bids are liable to be rejected.

6 General Manager BSNL, Cuttack Business Area Cuttack reserves the right to accept or reject any or all tender bids without assigning any reason and is not bound to accept the lowest tender.

7 All documents submitted in the bid offer should be preferably in English. In case the certificate viz., experience, registration etc., is issued in any language other than English, the bidder shall attach an English translation of the same duly attested by the bidder & the translator in addition to the relevant certificate. All computer generated documents should be duly signed by the bidder.

8 All statutory taxes as applicable shall be deducted at source before payment.

DGM (Admn)  
O/o General Manager  
BSNL, Cuttack  
Business Area, Cuttack