



Bharat Sanchar Nigam Ltd.

(A Govt. of India Enterprise)

OFFICE OF THE GENERAL MANAGER

DHENKANAL BA, DHENKANAL-759001

**E-Tender Document for Hiring of Light Commercial
vehicles and Multi-Utility Vehicles (Hard Top)**

For use of Keonjhar SSA under Dhenkanal BA

for the year 2021-2022

(*TECHNICAL BID DOCUMENT*)

NIT No : OD-DKL-23/11(11)/5/2021-HR PLG-DKL OD/22 Dtd. 04.09.2021

Tender Paper Cost Rs. 590/- (Rs 500+18% GST)

Read, understood, complied & agreed
Signature & seal of bidder with Date

CONTENTS OF TENDER DOCUMENT

SECTION NO.	Description	PAGE NO.
Cover Page	Cover Page	1
Index	Index	2
Section - I	NIT	3-5
Section - II	Instruction to the bidder and general conditions of tender	6-22
Section - III	Scope of work	23
Section - IV	Service providers obligation	24-26
Section - V	General (commercial) conditions	27-29
Section - VI	Check list / Requirement	30-31
Section - VII	Format for declarations, undertaking, agreements and certificates (Ammexure-A to Annexure-V)	32-64
Section - VIII	Financial bid, Rate schedule / BOQ	65-66

Read, understood, complied & agreed

Signature & seal of bidder with Date

SECTION-I**BHARAT SANCHAR NIGAM LIMITED****(A Govt. of India Enterprise)****Office of the GENERAL MANAGER, Telecom Dist-Dhenkanal-759001.****NOTICE INVITING TENDER****e-Tender for hiring of light commercial Vehicles & multiutility vehicles (Hard Top) for use of Keonjhar SSA under Dhenkanal BA**

Digitally sealed E-tenders are invited by the General Manager, Telecom District, Dhenkanal from the prospective registered service providers recognized by Govt. of India /State Govt. as Tourist Transport operator or Registered under Companies Act or Registered under Shops and Establishment Act or Registered as firm and having number of vehicles as stated in Section (II) in his/her own name or firm's name . The firm/contractor should have experience certificate from the competent authority for at least one year before the date of NIT from any PSU / Central / State Govt or reputed Private Ltd. Companies / Firms for providing minimum Two / Three number of vehicle regarding satisfactory performance of the contract on hiring of vehicles. The vehicles will be deployed at different places of **KEONJHAR SSA** under Dhenkanal Business Area for a period of **1 (One) year** with an option of extension for another one year.

Sl.No.	Item	Particulars
1	Tender Notice No & date	NIT No : OD-DKL-23/11(11)/5/2021-HR-PLG-DKL OD/22 , Dtd. 04.09.2021
2	Tender item	Providing of light commercial multi utility vehicles for use of Keonjhar SSA of Dhenkanal Business Area.
3	Estimated Cost	Rs 20,42,040/
4	EMD	Rs 40,841 /-
5	PBG	Rs. 61,261/-
6	Tender Document can be downloaded from date	04.09.2021 from 17:00 Hrs
7	Date of receipt of queries from bidders	Up to 17.00 Hrs of 07.09.2021
8	Reply of queries by BSNL	Before 17.00 Hrs of 08.09.2021
9	Last Date of Submission of Tender	20.09.2021 up to 14.00 Hrs
10	Date & Time of Opening of Tender (Technical Bid only)	21.09.2021 at 15:30 Hrs
11	Amount of Bid Security as in Section II.	The cost of EMD and cost of Tender paper to be paid through online Banking/RTGS/NEFT on any Nationalized Bank as per the Section-I, Para 2(b)
12	Cost of Tender paper	Tender paper cost is Rs.590.00/- . The cost of Tender paper to be paid through online Banking/ RTGS/NEFT from a scheduled / Nationalized Bank as per the Section-I, Para 2(b).
13	MSE registered bidders	MSE registered bidders for similar items may claim exemption from payment of cost of tender form, EMD /Bid Security. The bidder shall furnish along with the bid a certificate/documentary proof in respect of registration clearly showing it's validity as on date of opening of the bid. Moreover, they should also produce documentary evidence showing that the firm is MSE registered for the items tendered for. Failure to comply this provision shall result in summarily rejection of the bid.

NOTE: 1-Bid Security Declaration accepting that if they withdraw or modify their bids during period of validity etc., they will be suspended /debarred/banned for the period of one year, as given in the Annexure-V needs to be submitted.

Read, understood, complied & agreed

Signature & seal of bidder with Date

Note2:- If a vendor registered with body specified by Ministry of Micro, Small & Medium Enterprise claiming concessional benefits and fails to accept AWO/ LoI & submit required performance security or fails to obey any of the contractual obligations after being awarded work; he will be debarred from any further work/ contract by BSNL for one year from the date of issue of such order.

Note 3: Deleted

Note 4: The bidders participating in the said tender should ensure the compliance of the order issued vide F. No: 6/18/2019-PPD dated 23.07.2020 by Public Procurement Division, Department of Expenditure, Ministry of Finance, and its subsequent Clarifications. (pl refer <https://www.doe.gov.in/> for further details). An Undertaking in the format given at ANNEXURE-U on the Company's Letterhead shall be submitted in Original, along with the Bid documents

Note 5: The successful bidders shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority. (pl refer Note 4)

Note 6: If the certificates given by Bidder in the tender documents regarding their compliance with order stated in Note 4 & Note 5 is found to be false at any later stage, this would be ground for immediate termination and further legal action in accordance with law.

Note:7 In case the last date of submission / opening of bid is declared to be a holiday, last date of submission / opening of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid submission/ opening date due to any other unavoidable reasons will be notified through the BSNL web site and/ or e-Tender Portal and/or CPPP Portal/ Gem Portal (if applicable).

1: The Tender document shall not be available for download on its submission /closing date.

2: a) The Tender document can be downloaded from the website

<https://etenders.gov.in/eprocure/app>. or www.odisha.bsnl.co.in and to be submitted in the e format.

3. Physical copy of tender documents would not be available for sale

(a) The tender document shall not be available for download from e-tender portal on its submission / closing bids.

The Tender document can be downloaded from the website <https://etenders.gov.in/eprocure/app> & www.odisha.bsnl.co.in and to be submitted in e-format. Cost of Tender Document and Earnest Money Deposit (EMD) have to be submitted as per following details given in Para2(b).

Note-8 List of Documents to be submitted OFFLINE: to be submitted to SDE(MM PLG),O/o GMBA ,Dakhinakali Road,Dhenkanal. PIN-759001.

1. Bid Document fee in the form of DD/ Bankers cheque - drawn in favour of "Accounts Officer (Cash), BSNL Dhenkanal", against payment of tender fee.

2. Power of attorney blue ink signed copy.(If applicable)

(a)

a.The eligible bidders should be Indian companies/firms registered to manufacture the tendered item in India having obtained clearance from Reserve Bank of India wherever applicable. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority (Pl. refer Note-4 of DNIT). Certificate is to submitted online as well as offline as per at ANNEXURE-(U)

b. The Bidder shall be a company registered in India under the companies Act 1956/ 2013 or a partnership firm/proprietorship firm registered in India or startup company as per programme by GOI with minimum one year experience.

c. Financial Turnover: - The relaxations given by Govt of India to start-up companies, etc. will be applicable wherever relevant.

(b) The cost of EMD and cost of Tender paper can also be paid through online Banking/ RTGS/NEFT from a scheduled / Nationalized Bank as per the following details.

Name of the Bank and Branch	Union Bank of India, Dhenkanal.
Accounts Name	A.O(Cash), BSNL,O/o GM, BA, Dhenkanal
Account Number	540501010012016 - Current Account
IFSC Code	UBIN0554057
Address of the Bank	Meena Bazar, Jaganath Road , Dhenkanal
MICR Code	759026002
Mail Id :	gmtddk110@rediffmail.com
Contact No	Mobile No. 9437764997

The scanned copies of the E-Payment receipt towards EMD/BID security, Cost of bid document have to be uploaded in the e-Tender Portal of <https://etenders.gov.in/eprocure/app>

(c) Amendments, if any, to the tender document will be notified in the above website as and when such amendments are made. It is the sole responsibility of the bidders who have downloaded the tender document from the website to keep themselves abreast of such amendments before submitting the tender document.

Read, understood, complied & agreed

Signature & seal of bidder with Date

3. (a) Intending bidders are requested to register themselves with <https://etenders.gov.in/eprocure/app> for obtaining user-id, Digital Signature etc., by paying Vendor registration fee and processing fee for participating in the above mentioned tender.
3. (b) BSNL has decided to use the process of e-tendering for inviting this tender and thus the physical copy of the tender would not be sold.
3. (c) The bidders shall furnish a declaration that no addition / deletion / corrections have been made in the downloaded tender document being submitted and it is identical to the tender document appearing on Web-site (<https://etenders.gov.in/eprocure/app>) as per Annexure – E of Section VII.
3. (d) In case of any correction/ addition/ alteration/omission is found in the original tender document; the tender bid shall be treated as non-responsive and shall be rejected.
- 4.(a) The bidder should have a valid experience certificate of an amount **Rs.5,00,000/(Rupees Five Lakhs)** taken together during the financial year 2018-19, 2019-20 & 2020-21 before the date of NIT from a competent authority of any unit of PSU / any Central Govt. Department / any State Govt. department or any reputed Private Ltd. Companies / Firms for having executed similar contracts of providing at least 02 or 03 (Two / Three), diesel/ CNG driven commercial vehicles such as Non-AC , Jeeps Sumo, Bolero or equivalent etc. Experience certificate in this regard is to be issued by an officer not below the rank of **Deputy General Manager or equivalent**.
- (b) The documents as listed out in Section VI should be uploaded in the E-Tender Portal.
5. BSNL has adopted e-tendering process which offers a unique facility for „Public Online Tender Opening Event (TOE) BSNL Tender Opening Officers as well as authorized representative of bidder can attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. However, if required, bidders or their authorized representatives can attend the Tender Opening Event at the **3rd Floor, Conference Hall, BSNL Bhawan, Dakhinakali Road, Dhenkanal-759001** where BSNL Tender Opening Officers would be conducting Public Online Tender Opening Event (TOE).
- 6 Incomplete, ambiguous, Conditional tender bids are liable to be rejected.
- 7 General Manager Telecom District, Dhenkanal reserves the right to accept or reject any or all tender bids without assigning any reason and is not bound to accept the lowest tender.
- 8 All documents submitted in the bid offer should be preferably in English. In case the certificate viz., experience, registration etc., is issued in any language other than English, the bidder shall attach an English translation of the same duly attested by the bidder & the translator in addition to the relevant certificate. All computer generated documents should be duly signed by the bidder.
- 9 All statutory taxes as applicable shall be deducted at source before payment.
- 10 The Bidders / Authorised representative are required to produce Power of attorney in original on the date of opening the bid.

General Manager Business Area

Dhenkanal – 759001

Read, understood, complied & agreed

Signature & seal of bidder with Date