

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

E-Tender for Hiring of Multi Utility vehicles with valid commercial permit for departmental use in the BSNL Telecom District, Bhawanipatna under GMTD, KORAPUT TELECOM DISTRICT

Tender No: V-01/BPT/20-21/01 Dated: 21/09/2020

Office of the General Manager Telecom District Koraput, ODISHA, Pin- 764020

ESTIMATED COST: INR 15, 00,000

EMD: INR 30,000

BID VALIDITY: 180 DAYS

BID DOCUMENT COST: INR 590

Total No. of Pages: 54

CONTENTS OF TENDER DOCUMENT

SECTION NO.	Description	PAGE NO.
Cover Page	COVER	1
Index	CONTENTS OF THE TENDER DOCUMENT	2-2
I	NOTICE INVITING TENDER	3-5
п	AREA WISE REQUIREMENT, EMD,PBG etc.,	6-6
Ш	SCOPE, SPECIFICATION AND JOB DESCRIPTION	7-7
IV	SAFETY & SECURITY	8-8
V	INSTRUCTIONS & GENERAL CONDITIONS	9-25
VI	FINANCIAL BID (ANNEXURE – I))	26-26
VII	CHECK LIST/REQUIREMENTS	27-27
VIII	FORMATS FOR DECLARATIONS, UNDERTAKINGS, AGREEMENTS AND CERTIFICATES	28-54

SECTION-I.

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)
Office of the Dy.General Manager, Bhawanipatna under GMTD
Koraput Telecom District

NOTICE INVITING TENDER GMTD, KORAPUT

1. On behalf of Bharat Sanchar Nigam Limited (BSNL), e-Tender (Open tender) is invited on two stage bidding system from Individuals/Companies/Firms registered in India fulfilling the eligibility conditions, as per tender document.

Sl. No	Item	Particulars
1	Tender Notice No & date	V-01/BPT/2020-21/01 Dated 21.09.2020
2	Tender item	Hiring of Multi Utility Vehicles (MUV) in Bhawanipatna Telecom District.
3	Tender Document can be downloaded from date	Dt.21.09.2020
4	Date of receipt of queries from bidders	Dt 22.09.2020 upto 18.00 hrs
5	Pre-Bid Meeting	11:00 Hrs of 28.09.2020
6	Reply of queries by BSNL	Before 18.00 Hrs of Dt.30.09.2020
7	Last Date of Submission of Tender	Up to 17.30 Hrs of Dt 13.10.2020
8	Date & Time of Opening of Tender (Technical Bid only)	At 11.30 Hrs of Dt.14.10.2020
9	Amount of Bid Security & cost of tender paper	The cost of Bid security and cost of Tender paper as in section-II to be paid through online Banking/RTGS / NEFT /DD as per the Section-I, Para 2(b).
10	Cost of the Estimate	Rs 15,00,000/-
11	Cost of Tender document	Rs 590/-
12	EMD	Rs 30,000

Note: In case the last date of submission /opening of bid is declared to be a holiday, last date of submission / opening of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid submission/ opening date due to any other unavoidable reasons will be notified through the BSNL web site and/ or e-Tender Portal and CPP portal . GMTD BSNL Koraput is the final authority to accept or reject the tender bids.

2a) The Tender document can be downloaded from the website: www.etenders.gov.in/eprocure/app or http://www.odisha.bsnl.co.in and to be submitted in e-format. Cost of Tender Document and Earnest

Money Deposit (EMD) have to be submitted as per following details given in Para 2(b).

(b) The cost of EMD and cost of Tender paper can also be paid through online Banking/RTGS/NEFT/Demand Draft in favour of **AO (Cash)**, **BSNL**, General Manager Telecom District, Koraput payable at Koraput, as per the following details.

Name of the Bank and Branch	State Bank of India, Koraput
Accounts Name	A.O(Cash), BSNL,O/o.GMTDKoraput
Account Number	11190080407
IFC Code	SBIN0000121
Address of the Bank	State Bank of India, Koraput
MICR Code	764002004
Mail Id	gmtdkpt11@rediffmail.com
Telephone No	9437208766

- 2(c) The scanned copies of the E-Payment receipt towards EMD/BID security, Cost of bid document have to be uploaded in the the e-Tender Portal of i.e www.etenders.gov.in/eprocure/app
- 2(d) The existing vendor/contractors having pending due from BSNL may submit an undertaking in the specified format (Annexure –M) of the tender document in lieu of EMD/Bid Security/Performance security. However they are required to upload letter in ETS portal in place of EMD displaying details of the previous EMD along with their declaration letter which will be acceptable by BSNL.
- 2(e) Amendments, if any, to the tender document will be notified in the above website as and when such amendments are made. It is the sole responsibility of the bidders who have downloaded the tender document from the website to keep themselves abreast of such amendments before submitting the tender document.
- 3(a) Intending bidders are requested to register themselves with through http://etenders.gov.in/eprocure/app or www.odisha.bsnl.co.in for obtaining user-id, Digital Signature etc., by paying Vendor registration fee and processing fee for participating in the above mentioned tender.
- 3(b) BSNL has decided to use the process of e-tendering for inviting this tender and thus the physical copy of the tender would not be sold.
- 3(c) The bidders shall furnish a declaration that no addition / deletion / corrections have been made in the downloaded tender document being submitted and it is identical to the tender document appearing on Web-site www.etenders.gov.in/eprocure/app or http://www.odisha.bsnl.co.in as per Annexure E of Section VIII.
- 3(d) In case of any correction/ addition/ alteration/omission is found in the tender document; the tender bid shall be treated as non-responsive and shall be rejected.
- 4(a) The Bidder must have minimum annual turnover of **30%** of annual estimated cost of tender combining during the consecutive financial years (2018-19 and 2019-20 taking together) or more in

Tender No: V-01/BPT/2020-21/01 Date 21.09.2020

Hiring of Vehicle works in BSNL/MTNL / Central Govt./ PSU / State Govt./ Banks . Experience certificate in this regard is to be issued by an officer not below the

rank of Deputy General Manager or equivalent. Experience certificate issued by any TDE/Executive Engineer duly countersigned by an officer not below the rank of DGM/ Superintending Engineer will also be considered.

- 4(b) The documents as listed out in Section VII must be uploaded in the E-Tender Portal.
- 5)(a) BSNL has adopted e-tendering process which offers a unique facility for Public Online "Tender Opening Event (TOE) ". BSNL's Tender Opening Officers as well as authorized representatives of bidders can attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. However, if required, bidders or their authorized representatives can attend the Tender Opening Event in the Chamber of AGM (NW-OP-CFA), O/o TDM, BSNL Administrative Building, Bhawanipatna-766001 where BSNL's Tender Opening Officers would be conducting Public Online Tender Opening Event (TOE).
- 5(b) Eligibility criteria: The bidder must have the following eligibility to participate in tender:
 - i) Firm Registration in case of partnership firm,
 - ii) Articles of memorandum & registration certificate from ROC in case of company.
 - iii) Registration of at least one vehicle should be in the name of the Bidder and the registration should be recent.
 - iv) For additional supply of vehicles, preference will be given to L-1 bidder.
 - v) Experience certificate as per clause 4(a),
 - vii) Copy of PAN card & ADHAR CARD.
 - viii) Copy of GSTIN Registration Certificate,
- 6. Incomplete, ambiguous, Conditional tender bids are liable to be rejected.
- 7 General Manager Telecom District Koraput reserves the right to accept or reject any or all tender bids without assigning any reason and is not bound to accept the lowest tender.
- 8 All documents submitted in the bid offer should be preferably in English. In case the certificate viz., experience, registration etc., is issued in any language other than English, the bidder shall attach an English translation of the same duly attested by the bidder & the translator in addition to the relevant certificate. All computer generated documents should be duly signed by the bidder.
- 9 All statutory taxes as applicable shall be deducted at source before payment.