

NIT & Application for participation in tender
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)
OFFICE OF THE EXECUTIVE ENGINEER (CIVIL), BSNL CIVIL DIVISION, CUTTACK
1ST FLOOR, SSPO BUILDING, 15, CANTONMENT ROAD, CUTTACK, ODISHA, PIN: 753001
Phone: 0671- 2303762

No. EE©-CK/NIT/03(01)/ 2

Dated: 07.01.2021

BRIFE NIT (e-TENDERING) FOR CIRCULATION

For and on behalf of **BHARAT SANCHAR NIGAM LIMITED**, sealed item rate tender(s) is/are invited for the work of: -
Day to day Civil Maintenance works for staff quarters and buildings in Door Sanchar Bhawan Compound and Telephone Bhawan Compound, Cuttack for the year 2020-21(2nd call).

NIT No. 9/2020-21/BSNL-CD/CK/SD-I CK.

Estimated Cost put to tender Estimated Cost **Rs. 95,781/-**

Earnest money deposit : - **Rs 1916/-**

Last date and time of online submission of tender - **15.00 hours on 15.01.2021.**

Time and date of online opening of Documents - **15.30 hours on 16.01.2021.**

Time and date of opening of Online Financial Bids - **15.30 hours on 18.01.2021.**

Time allowed for the work - **12 (Twelve) months.**

For details kindly visit website <https://etenders.gov.in/eprocure/app>

Executive Engineer(C)
BSNL Civil Division
Cuttack.

Copy to: For display on notice board for wide publicity

1. The C.G.M.T., BSNL Odisha Circle, Bhubaneswar-751001.
2. The PGM, BSNL, Telecom District, Cuttack.
3. The Chief Engineer(C), BSNL Civil Odisha Zone, Bhubaneswar.
4. The Collector, Cuttack.
5. The Superintending Engineer(C), O/o Chief Engineer ©, BSNL Odisha Civil Zone, Bhubaneswar.
- 6/7. The Executive Engineer©, BSNL Civil Division, Bhubaneswar / Sambalpur.
8. The Executive Engineer © Postal Civil Division, Bhubaneswar.
- 9/10. The Executive Engineer © C.P.W.D Civil Division Bhubaneswar No I & III, MIG-A/8, BRIT Colony St, BRIT Colony, Nilakantha Nagar, Nayapalli, Bhubaneswar, Odisha- 751012
11. The Executive Engineer © C.P.W.D Civil Division Bhubaneswar No II, Plot No. 188/622-624, Pokhariput, Bhubaneswar, Odisha- 751020
12. The Executive Engineer (C) C.C.W All India Radio near Door Darshan Kendra, Bhubaneswar-751005
13. The Vigilance Officer, O/o the CGMT, Orissa Circle Bhubaneswar.
14. The SDE© BSNL, Civil Sub Division-I, Cuttack. He is requested to submit the Market rate analysis/ basic rate before opening of tender positively along with certificate that clear demarcated site is available and layout plans and others drawing is available with him without fail please.
- 15/20 Notice Board/Auditor/AO/JAO/NIT file/Spare copy.
21. The Officer in charge of website www.odisha.bsnl.co.in for uploading please.

Encl: NIT No-9/2020-21/BSNL-CD/CK/SD-I CK.

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Bharat Sanchar Nigam Limited
O/o the Executive Engineer(C) BSNL Civil Division, Cuttack
Telephone: 0671-2303762

INFORMATION AND INSTRUCTIONS TO BIDDERS FOR e-TENDERING

The Executive Engineer(Civil), BSNL Civil Division, Cuttack, 1st floor, SSPO Building, 15, Cantonment Road, Cuttack invites item rate e-tenders on behalf of **BHARAT SANCHAR NIGAM LIMITED** from approved and eligible contractors of BSNL (Civil Wing) and non-BSNL registered contractors of appropriate class of Public Works Organizations like CPWD, DOP, MES, Railways and State PWD (B&R) of Odisha for the following work:

NIT No: - 9/2020-21/BSNL-CD/CK/SD-I CK.

Name of Work: **Day to day Civil Maintenance works for staff quarters and buildings in Door-Sanchar Bhawan Compound and Telephone Bhawan Compound, Cuttack for the year 2020-21 (2nd call).**

Estimated Cost **Rs 95,781/- (Rupees Ninety five thousand seven hundred eighty one) Only**
Earnest Money (In Rs.) : **Rs 1916/- (Rupees One thousand nine hundred sixteen) Only**

- i. Period of Completion: **12 (Twelve) months**
- ii. Last date and time of online submission of tender: **15.00 hours on 15.01.2021.**
- iii. Time and date of online opening of Documents: **15.30 hours on 16.01.2021.**
- iv. Time and date of opening of Online Financial Bids : **15.30 hours on 18.01.2021.**
- v. Period during which hard copies of EMD, Registration Certificates, Undertaking and other Documents to be submitted to Division office by only the lowest Tenderer. To be submitted during office hours within a week from the date of opening of Financial Bid. In case the last day happens to be closed holiday, these Documents shall be submitted on the next working day.
1. The intending bidder must read the terms and conditions of Tender document carefully. He should submit his bid if he considers himself eligible and he is in possession of all the certificates / documents required.
2. Information and Instructions for bidders for e-tendering posted on website shall form part of bid document.
3. The bid document consisting of NIT, plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from <https://etenders.gov.in/eprocure/app> or www.odisha.bsnl.co.in free of cost. Any corrigendum(s) will be uploaded in these two web sites and no press publicity will be given for the corrigendum(s). The tenderers are requested to verify the corrigendum(s), if any before submitting the online bid.
4. The bid can be submitted only after uploading the mandatory scanned documents as specified. The scanned copy of Demand Draft or Pay order or Banker's Cheque or Deposit at call Receipt or Fixed Deposit Receipts or Bank Guarantee of any Scheduled Bank towards EMD in favour of **Accounts Officer (Cash), O/o GMTD, Cuttack** is also to be uploaded.

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5. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
6. The intending bidder must have valid class-III digital signature to submit the bid. After submission of the bid online the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
8. Contractor can upload documents in the form of JPG format, PDF format and any other format as permissible by the e-tendering portal.
9. Contractor must ensure to quote rate of each item. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).
10. If the contractor is found ineligible after opening of bids, his bid shall become invalid.
11. For the Eligibility Documents uploaded online, if any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the contractor the bid shall become invalid.
12. Copy of Enlistment Order and certificate of work experience and other eligibility documents as specified in the Notice Inviting Tender shall be scanned and uploaded to the e-tendering website within the period of tender submission. However, certified copy of all the scanned and uploaded documents as specified shall have to be submitted by the lowest bidder along with physical EMD (of the scanned copy of EMD) uploaded within ONE WEEK physically in the office of tender opening authority.

List of eligibility Documents to be scanned and uploaded within the period of bid submission:

- a) Certificate of registration / enlistment order
- b) Demand Draft/Pay order or Banker's Cheque /Deposit at Call Receipt/FDR/ Bank Guarantee of any Scheduled Bank against EMD.
- c) Certificate of GST registration
- d) Certificates of Work Experience (for non BSNL registered contractors).
- e) If the bidder is a firm in partnership/ company, then the hard copies of **Form "A" and partnership deed in case of partnership firms /memorandum of articles of association and power of attorney or authorization to the person who signs the tender in case of companies.**
- f) **An undertaking that "The Physical EMD shall be deposited by me/us with the EE calling the bid in case I/we become the lowest bidder within ONE WEEK of the opening of financial bid otherwise BSNL may reject the bid and also take action to withdraw my/our enlistment/debar me/us from tendering in BSNL."**

Note:- The tenderers are requested not to upload any other certificates or documents. Only the required experience certificates are to be uploaded.

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Cuttack.