



# **Bharat Sanchar Nigam Ltd.**

(A Govt. of India Enterprise)

**E-Tender Document for Hiring of Light Commercial vehicles  
For use of Koraput SSA for the year 2020-21**

**Estimated Cost: Rs. 60, 00,000**

**NIT No: G-4/TENDER/VEH/2020-21 Dated. 04.12.2020**

**Tender Paper Cost Rs. 1180/-  
(Rs 1000+18% GST)=Rs.1180**

**Office of the General Manager Telecom District Koraput,  
ODISHA, Pin- 764020**

**Regd. Off: BSNL, Bharat Sanchar Bhawan, Janpath New Delhi -110 001.  
Web: [www.bsnl.co.in](http://www.bsnl.co.in)**

**Total Pages- 77**

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**SECTION- I**

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

Office of the GENERAL MANAGER, Telecom Dist-Koraput -764020 .

**NOTICE INVITING TENDER**

NIT No: G-4/TENDER/VEH/2020-21

Dated. 04.12.2020

**e-Tender for hiring of multi utility vehicles (Hard Top) for use of Koraput Telecom District**

1. Single stage two bid system OPEN E-tenders are invited by the General Manager, Telecom District, Koraput on behalf of Bharat Sanchar Nigam Limited (BSNL), from Individuals/Companies/Firms registered in India fulfilling the eligibility conditions, as per tender document.

Sl No.	AREA	Controlling Authority	TYPE	Normal Kms to be Run	Cost of the Estimate Excluding fuel in Rs	EMD in Rs. (for 10 Vehicles)
1	KORAPUT	GM ,KORAPUT	SEDAN	2500	60,00,000/- (For the period of 12 months)	<b>1,20,000</b>
2	KORAPUT	AGM(S & M)/AO(TR) KORAPUT	MUV	2000		
3	JEYPORE	AGM (CFA) JEYPORE	MUV	2000		
4	KORAPUT	SDOT KORAPUT	MUV	2000		
5	KORAPUT	SDE TI KORAPUT	MUV	3000		
6	JEYPORE	SDO TI JEYPORE	MUV	2500		
7	MALKANGIRI	SDOT MALKANGIRI	MUV	2500		
8	RAYAGADA	SDE TI RAYAGADA	MUV	3000		
9	GUNUPUR	SDOT GUNUPUR	MUV	2000		
10	NABARANGPUR	SDOT NABARANGPUR	MUV	2500		

2. Some Important schedules and information

Sl. No.	Item	Particulars
1	Tender Notice No & date	<b>NIT No : G-4/TENDER/VEH/2020-21 Dated.4 .12.2020</b>
2	Tender item	Hiring of light commercial vehicles for use at different locations of Koraput Telecom District.
3	Estimated Cost	<b>Rs 60,00,000/ ( Rupees sixty lakhs )only</b>
4	EMD	<b>Rs 1,20,000 /- ( Rupees one lakhs twenty thousand) only</b>
5	PBG	<b>Rs. 3,00,000/- ( Three lakhs only )</b>
6	Tender Document can be downloaded from date	<b>04.12.2020</b>
7	Date of receipt of queries from bidders	<b>Up to 12.12.2020 17.00 Hrs</b>
8	Reply of queries by BSNL	<b>Before 17.00 Hrs of 19.12.2020</b>
9	Last Date of Submission of Tender	<b>29.12.2020 up to 13.00 Hrs</b>
10	Date & Time of Opening of Tender (Technical Bid only)	<b>30.12.2020 at 15:00Hrs</b>

11	Amount of Bid Security as in Section I.	The cost of EMD and cost of Tender paper to be paid through DD/online Banking/RTGS/NEFT/Bank Guarantee from scheduled / Nationalized Bank as per the Section-I, Para 2(b). However the MSE & firms having valid NSIC registration Certificates for the tendered item are exempted from submitting EMD up to their monetary limits. The cost of EMD can also be paid through DD/online Banking/RTGS/NEFT as per clause 2. The existing vendor/contractors having pending due from BSNL may submit an undertaking in the specified format (Annexure -V at the Section IX of the tender document in lieu of EMD/Bid Security.
12	Cost of Tender paper	Non refundable Tender paper cost is Rs.1180/-. The cost of Tender paper to be paid through DD/online Banking/ RTGS/ NEFT/FDR/ TDR/ Bank Guarantee from scheduled / Nationalized Bank as per the Section-I, Para 2(b). <b>Tender document cost is FREE for MSME Bidders</b> (MSME/NSIC certificate for the tendered item is mandatorily to be submitted/attached against the tender document cost)
13	Type & number of vehicles required on hiring basis	<b>MUV:</b> Mahindra Bolero/ TATA sumo or equivalent to MUVs <b>All the above vehicles are with Diesel engine and Model 2015 onwards</b> But the number of vehicle may vary at any time during the period of contract

In case the last date of submission / opening of bid is declared to be a holiday, last date of submission / opening of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid submission/ opening date due to any other unavoidable reasons will be notified through the BSNL web site and/ or e-Tender Portal and/or CPPP Portal/ Gem Portal

( if applicable ).

Note-1: The Tender document shall not be available for download on its submission /closing date.

Note-2:- Physical copy of tender documents would not be available for sale, The Tender document can be downloaded from the website <https://etenders.gov.in/e procure/app> or [www.odisha.bsnl.co.in](http://www.odisha.bsnl.co.in) and to be submitted in the e format

(a).The tender document shall not be available for download from e-tender portal on its submission / closing bids. The Tender document can be downloaded from the website <https://etenders.gov.in/e procure/app> or <http://www.odisha.bsnl.co.in> and to be submitted in e-format. Cost of Tender Document and Earnest Money Deposit (EMD) have to be submitted as per following details given in Para 2(b).

(b) The cost of **Tender Document and EMD** for the amount as mentioned against the item in the table can be paid in the form of DD/ banker's cheque drawn from any Nationalized/ Scheduled Bank in favour of "A.O.(Cash), BSNL, O/o GMTD, Koraput-764020 and payable at Koraput". The cost of Tender paper and EMD can also be paid through online Banking/RTGS/NEFT as per the following details.

Name of the Bank and Branch	State Bank of India, Koraput
Accounts Name	A.O(Cash), BSNL, O/o .GMTD Koraput
Account Number	11190080407
IFC Code	SBIN0000121
Address of the Bank	State Bank of India, Koraput
MICR Code	764002004
Mail Id :	agmopk@gmail.com
Contact No	9437966450

Scanned copies of the E-Payment receipt towards EMD/BID security, Cost of bid document have to be uploaded in the e-Tender Portal of <https://etenders.gov.in/eprocure/app>

- (c) Amendments, if any, to the tender document will be notified in the above website as and when such amendments are made. It is the sole responsibility of the bidders who have downloaded the tender document from the website to keep themselves abreast of such amendments before submitting the tender document.
- (d) The MSE bidders registered with the designated MSME bodies like National Small Scale Industries Corporation etc. are exempted from payment of tender fee and the EMD. However, they shall furnish a proof regarding registration with bodies under the Ministry of Micro, Small & Medium Enterprises for the supply of hiring of vehicles, valid on the date of opening of the tender.
3. (a) Intending bidders are requested to register themselves with <https://etenders.gov.in/eprocure/app> for obtaining user-id and password etc, by paying Vendor registration fee and processing fee if any for participating in the above mentioned tender.
- (b) BSNL has decided to use the process of e-tendering for inviting this tender and thus the physical copy of the tender would not be sold.
- (c) The bidders shall furnish a declaration that no addition / deletion / corrections have been made in the downloaded tender document being submitted and it is identical to the tender document appearing on Web- site <https://etenders.gov.in/eprocure/app> as per Annexure – E of Section VII.
- (d) In case of any correction/ addition/ alteration/omission is found in the original tender document; the tender bid shall be treated as non-responsive and shall be rejected.
- (e) BSNL has adopted e-tendering process which offers a unique facility for Public Online Tender Opening Event (TOE) BSNL Tender Opening Officers as well as authorized representative of bidder can attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. However, if required, bidders or their authorized representatives can attend the Tender Opening Event at **Door Sanchar Bhawan, O/o GMTD Koraput -764020** where BSNL Tender Opening Officers would be conducting Public Online Tender Opening Event (TOE).

#### 4. ELIGIBILITY CRITERIA

- a. The Bidder must have registered individual/ Firm/ company for hiring of commercial vehicle service providers recognized by Govt. of India /State Govt. as Tourist Transport operator or Registered under Companies Act or Registered under Shops and Establishment Act or Registered as firm and having at least one commercial vehicles as stated in Section (II) in his/her name or firm's name or company's name.

b. The bidder should have a valid experience certificate of an amount **Rs.20,00,000 (Rupees Twenty lakhs)only** taken together during the financial year **2017-18, 2018-19 & 2019-20** on or before the scheduled tender closing date from a competent authority of any unit of PSU / any Central Govt. Department / any State Govt. department or any reputed Private Ltd. Companies / Firms for having executed similar contracts of providing at least **02 (Two) diesel/CNG** driven commercial vehicles such as sub 4 mtr sedans/hatchbacks or MUVs such as Sumo, Bolero or equivalent etc.

c. Experience certificate in this regard is to be issued by an officer not below the rank of Deputy General Manager or equivalent.

d. Must have valid GST registration certificate.

**5.** The Bidder must submit Valid Solvency Certificate of nationalized/ scheduled bank of India for Rs 10,00,000/-(Rupees ten Lakhs). The solvency certificate not older than six months from the date of issue of NIT.

**6.** The documents as listed out in Section VIII should be uploaded in the E-Tender Portal.

**Note 1:-**The bidders shall submit necessary documentary proof showing that they meet the eligibility criteria along with their tender bid. All documents submitted will also be self-attested by the bidder.

**Note 2:-**Work Order(s) will be issued or Contract agreement(s) will be signed only upon successful verification of the eligibility documents submitted in the bid, with the originals of the eligibility documents, which shall have to be produced by successful bidder.

7. Incomplete, ambiguous, Conditional tender bids are liable to be rejected.

8. The General Manager Telecom District, Koraput reserves the right to accept or reject any or all tender bids without assigning any reason and is not bound to accept the lowest tender.

9. All documents submitted in the bid offer should be preferably in English. In case the certificate viz., experience, registration etc., is issued in any language other than English, the bidder shall attach an English translation of the same duly attested by the bidder & the translator in addition to the relevant certificate. All computer generated documents should be duly signed by the bidder.

10. All statutory taxes as applicable shall be deducted at source before payment.

11. The Bidders / Authorized representative are required to produce Power of attorney in original on the date of opening the bid.

DGM (KPT)  
O/o GMTD, BSNL, Koraput

Regd. & Corporate Office: Bharat Sanchar Bhavan, H.C.Mathur lane, Janpath, New Delhi-110001  
Corporate Identity Number (CIN):U74899DL2000GOI107739  
[www.bsnl.co.in](http://www.bsnl.co.in).

## SECTION-II

### SCOPE, SPECIFICATION & JOB DESCRIPTIONS

**1. SCOPE OF TENDER:**

The Bidder is required to provide commercial vehicles fully conforming to RTA/RTO regulation along with the cost of fuel, driver, other running and repairing charges etc and carryout periodical maintenance and execute the work through their Supervisor.

#### Area wise requirement of Vehicles

Sl No.	AREA	Controlling Authority	TYPE	Approximate Kms to run
1	KORAPUT	GM ,KORAPUT	SEDAN	2500
2	KORAPUT	AGM(S & M)/AO(TR) KORAPUT	MUV	2000
3	JEYPORE	AGM (CFA) JEYPORE	MUV	2000
4	KORAPUT	SDOT KORAPUT	MUV	2000
5	KORAPUT	SDE TI KORAPUT	MUV	3000
6	JEYPORE	SDO TI JEYPORE	MUV	2500
7	MALKANGIRI	SDOT MALKANGIRI	MUV	2500
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9	GUNUPUR	SDOT GUNUPUR	MUV	2000
10	NABARANGPUR	SDOT NABARANGPUR	MUV	2500

## 2. SPECIFICATION OF WORK

This tender is for the supply of Vehicles on hiring basis in different areas of Koraput SSA under the jurisdiction of General Manager, Telecom District, Koraput. The work broadly consists of the following. .

- I. Providing of sedan and multi utility Vehicles of make not older than year 2015.
- II. Hiring charges per month will be proportionately calculated as per the number Killometers Run per month only.
- III. Normally each vehicle runs approximately the Kms per month mentioned at clause 1. above. However this limit may vary for any number of Kms as per the requirement.
- IV. Hiring cost will be all inclusive at the prevailing base rate of HSD at the station area on the date of NIT.
- V. The Normal working hours will be 10 Hrs from the time of reporting at duty as per requisition of the controlling authority.
- VI. Normal hiring days are equal to the no of days in a month. If the vehicle is not supplied on any day or more, payment shall be done proportionately for the no of supplied days to the no of days in a particular month.
- VII. Extra hour charges will be paid beyond working the normal hours. (ie., beyond 10 Hrs of working)
- VIII. Night Halt charges will be paid for the vehicle if the vehicle stays during entire night at the places other than controlling officer head quarter.
- IX. Whenever additional or extra kilometers are needed on urgent basis, the vendor has to supply vehicles at the extra KM rate as per the financial bid at section x, with same terms and conditions. But the extra KMs run shall be first adjusted in the previous/forth coming months shortfall kilometres. Thenafter the extra remainder KMs after adjustment shall be paid at quoted extra km rate.

- X. Vehicle log book is to be maintained daily and Xerox copy of the logbook must be submitted along with the bill for the month utilized is to be submitted for payment of the bill.
- XI. The Bidder is required to provide light commercial vehicles(sub 4 mtr SEDANS) and multi utility vehicles(MUV) fully conforming to RTA/RTO regulation along with the cost of fuel, driver, other running and repairing charges etc and carryout periodical maintenance and execute the work through their Supervisor.
- XII. The work includes supply of vehicles on Monthly Slab Rate based on BSNL's requirement. This tender is floated for monthly hire slabs running up to 2000 KM, 2500KM & 3000 KM in a month in various sub units under the GMTD Koraput jurisdiction.

**PLAN (Scheduled Works) Monthly approximate KM Hire Slab:-** As per monthly requirement, the vehicles will be requisitioned. The Monthly KM hire slab on which Indigo/Swift Dzair/ **Honda Amaze sedans and Sumo /Bolero** MUVs both diesel driven are required and the estimated number of vehicles to be hired per Month are tentatively indicated below;

Monthly hire slab	Maruti Dezire/Indigo/ Hundai Excent/ Honda Amaze diesel driven Non AC Commercial Vehicle	Bolero / Sumo diesel driven Non AC Commercial Vehicle	Total
Quantity	1nos	9nos	10nos
2000 KM / per month	XXXXXXXXXXXXXXXXXXXXXX	4	4
2500 KM / per month	1	3	4
3000 KM / per month	XXXXXXXXXXXXXXXXXXXXXX	2	2

The Tables shown in PLAN above are only indicative and for regular work. The actual deployment may vary from time to time depending on work schedule, company's policy, intensity of maintenance and interruption duties and developmental activities etc. The additional requirement for a short period to meet the 'Peak Operational requirement' if any on day to day basis is also to be met with at the same rate quoted for regular work

**Note: -**

- The bidders are also required to quote for all hiring slabs indicated in the respective slab in the financial bid.
- The rates are inclusive of all charges i.e. it includes the cost of driver, fuel, lubricants, mtce cost, taxes if any etc, but excluding GST and parking fee/toll fee etc.
- The requirements of vehicle are for different places of Koraput SSA. The number of vehicle may vary at any time during the period of contract by GMTD, BSNL, Koraput; Moreover GMTD, Koraput reserves the right to vary the scope of work without assigning any reason thereof. The number of such requirement may not exceed maximum 25% of the above estimated quantity.