

NIT & Application for participation in tender
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)
OFFICE OF THE EXECUTIVE ENGINEER (CIVIL), BSNL CIVIL DIVISION, BHUBANESWAR
3rd FLOOR, DOOR SANCHAR BHAWAN, UNIT – IX, BHUBANESWAR, ODISHA, PIN: 751022
Phone: 0674- 2541241, 2542179(FAX) / 2543564(O), 2540237(AO)

No. BCD/DB/NIT/BBSR/158

Dated: **06.05.2020**

BRIFE NIT FOR CIRCULATION

For and on behalf of BSNL, sealed item rate tender(s) is/are invited for the work of: -
“Day to day horticulture maintenance work including sweeping, cleaning of internal roads of BSNL Compound at Ashok Nagar, Bhubaneswar for one year.”

NIT No: 03/2020-21/BCD/SDE-II/BBSR.

Estimated Cost put to tender : - **Rs. 1,59,301.00**
Earnest money deposit : - **Rs 3,200.00**
Cost of tender document : - **Rs. 590.00 (Rs 500.00 + GST Rs 90.00)**
Last date of receipt of application : - **14.05.2020** upto 16.00 hrs.
Last date of sale of tender paper : - **15.05.2020** upto 16.00 hrs.
Date of receipt of tender : - **16.05.2020** upto 15.00 hrs
Date of Opening of tender : - **16.05.2020** at 15.30 hrs
Time allowed for the work : - **12(Twelve) Months**

For detailed information, please log on to the website www.odisha.bsnl.co.in

Sd/-

Executive Engineer(C)
BSNL Civil Division
Bhubaneswar

Copy to: For display on notice board for wide publicity

1. The C.G.M.T., BSNL Odisha Circle, Bhubaneswar-751001.
 2. The PGM TD BSNL SSA, Bhubaneswar.
 3. The Chief Engineer(C), BSNL Odisha Zone, Bhubaneswar.
 4. The Collector, Khurda/Bhubaneswar.
 - 5/6 The Chief Engineer ©, BSNL Odisha Civil Zone, Bhubaneswar / BSNL Civil Circle, Sambalpur.
 - 7/9 The Executive Engineer©, BSNL Civil Division, Berhampur/ Cuttack /Sambalpur.
 - 10 The Executive Engineer © Postal Civil Division, Bhubaneswar.
 - 11/13 The Executive Engineer © C.P.W.D civil Division Bhubaneswar No I/II/III.
 - 14 The Vigilance Officer, O/o the CGMT, Orissa Circle Bhubaneswar.
 - 15/18 The SDE© BSNL, Civil Sub Division No. I/II/III/IV BBSR. – **SDE©-II** is requested to submit the Market rate analysis/ basic rate before opening of tender positively along with certificate that clear demarcated site is available and layout plans and others drawing is available with him without fail please.
 - 19/25 Notice Board/Cashier/Auditor/AO/JAO/NIT file/Spare copy. The Officer in charge of website www.odisha.bsnl.co.in for uploading please.
- Encl: **NIT No: 03/2020-21/BCD/SDE-II/BBSR..**

Sd/-

Executive Engineer (Civil)
BSNL Civil Division
Bhubaneswar

NIT & Application for participation in tender
Bharat Sanchar Nigam Limited,
O/o the Executive Engineer(C) BSNL Civil Division, Bhubaneswar
Telephone: 2541241, 2543564

1.0 The Executive Engineer (Civil), BSNL Civil Division, 3rd floor, Unit-IX, Door Sanchar Bhawan, Bhubaneswar invites for and on behalf of Bharat Sanchar Nigam Limited Sealed Item rate tenders are invited on behalf of the BHARAT SANCHAR NIGAM LIMITED (A Government of India Enterprise) for the work of **“Day to day horticulture maintenance work including sweeping, cleaning of internal roads of BSNL Compound at Ashok Nagar, Bhubaneswar for one year.”** from enlisted and eligible contractors of Civil wing of BSNL of appropriate category and Non-BSNL contractors registered with CPWD/ Odisha State PWD (B&R) or any other allied department or PSU of the state eligible to tender in state PWD (B&R) / DOP/ MES/ Railways . Central & State PSUs shall also be eligible to tender under usual terms and conditions. **Specialized agencies/firms are also eligible to tender for this work subject to fulfillment of eligibility & experience conditions.**

Sl. No	Name of Work	Estimate Cost in Rs.	Earnest Money in Rs.	Cost of tender document in Rs.	Completion time
1.	Day to day horticulture maintenance work including sweeping, cleaning of internal roads of BSNL Compound at Ashok Nagar, Bhubaneswar for one year.” NIT No: 03/2020-21/BCD/SDE-II/BBSR.	1,59,301.00	3,200.00	Rs. 590/- i/c GST	12(Twelve) Months

1.1 The estimated Cost put to tender of the work is **Rs 1,59,301.00 (Rupees One Lakh Fifty Nine Thousand Three Hundred One) only.**

1.2 Tenders will be issued to eligible contractors provided they produce proof of their valid enlistment with appropriate authority, PAN Number and have valid **GST registration**. No experience condition required for any class of contractors.

Note: Money due to contractor in any other work or Earnest Money of the previous call of the same work will not be adjusted towards earnest money.

The bid will be rejected if all documents as above are not submitted.

Conditions and non-transferable tender papers can be had on application from the O/o of the Executive Engineer (Civil), BSNL Civil Division, Bhubaneswar, on payment of **Rs. 590/-(Rupees Five hundred Ninety only)** i/c GST per set (non-refundable) upto 16.00 hrs on all working days. Application for tender papers will be received upto 16.00 hrs on **14.05.2020** and tender papers shall be sold upto 16.00 hrs on **15.05.2020**. Tender fee is payable either by Bankers cheque or Demand draft of a scheduled bank in favour of the **Account officer (Cash),O/o General Manager Telecom District BSNL , Bhubaneswar** (Payable at Bhubaneswar) .

The Earnest money should be deposited in the form of Demand Draft / fixed deposit receipt of a scheduled bank/ Bankers' cheque of any scheduled bank in the name of the **Account officer (Cash),O/o General Manager Telecom District BSNL , Bhubaneswar (Payable at Bhubaneswar)** to be sent / enclosed with the tender and should be kept in a separate sealed envelop. While submitting the tender papers, tenderers shall submit the Earnest money & other eligibility documents in a separate sealed **envelope-1** marked **“Earnest Money”**. The “Tender” shall be placed in sealed **envelope-2** and will be super scripted as **“Tender”**. The sealed envelope No 1&2 containing “Earnest money” and the “Tender” shall be placed in another sealed **envelope -3**. All the three envelopes shall superscripted with following data on it.

(i)Name of work (ii) Name of tenderer (iii) Last date of receipt of tender

After opening the main envelope 3, the envelope 1 containing the earnest money shall be opened first. The envelope 2 containing tender shall be opened only for those tenderers whose earnest money is found in order. The unopened tenders shall be returned to the tenderers after the final decision on the tender is reached.

INSTRUCTIONS FOR TENDERERS USING DOWNLOADED TENDER DOCUMENTS FROM WEB:

The blank prescribed tender form conditions and tender documents can also be downloaded from the website www.odisha.bsnl.co.in. Such tenderers who downloaded tender document from web should submit tender cost of on payment of **Rs. 590/- (Rupees Five hundred Ninety) only** per set **including GST (non-refundable)** in favour of the **Account officer (Cash), O/o General Manager Telecom District BSNL, Bhubaneswar (Payable at Bhubaneswar)** along with the Earnest money deposited in the same manner as specified in para 5 above.

The downloaded “tender document” in which rates are quoted should be properly sealed. Loose / spiral bound submission shall be rejected out rightly. The tender shall furnish a declaration to this effect that no addition / deletion / corrections have made in the tender document submitted and it is identical to the tender document on website. Every page of the downloaded tender shall be signed by tenderer with stamp seal of his firm/organisation.

While submitting the tender papers, tenderers shall submit the Earnest money plus cost of tender, eligibility credentials including proof of valid GST registration, PAN Number, and declarations in a separate sealed envelope-1 marked “Earnest Money plus cost of tender and eligibility credentials & Declaration”. The “Tender” shall be placed in sealed envelope-2 and will be super scripted as “Tender”. The sealed envelope No 1&2 containing “Earnest money plus cost of tender, eligibility credentials & Declaration”, and the “Tender” shall be placed in another sealed envelope -3.

All the three envelopes shall superscripted with following data on it.

(i) Name of work. (ii) Name of tenderer. (iii) Last date of receipt of tender.

After opening the main envelope 3, the envelope 1 containing the earnest money along with cost of the tender as applicable and eligibility credentials shall be opened first. The envelope 2 containing tender shall be opened only for those tenders whose earnest money cost of tender and eligibility is found in order. **The bid will be rejected if all documents as above are not submitted.** The unopened tenders shall be returned to the tenderers after the final decision on the tender is reached.

The tender will be received at the O/o the Executive Engineer, BSNL Civil Division, Bhubaneswar up to **15.00** hrs on **16.05.2020** and will be opened at **15.30** hrs on the same day by the Executive Engineer, BSNL Civil Division, Bhubaneswar. If the date of opening of tender happens to be any holiday, the tender shall be received and opened on the next working day.

The tenderers shall be fully responsible for the genuineness and the correctness of the certificates / documents submitted by them for obtaining the tender documents. If it is found that the tenderer has misrepresented the facts or has submitted any false, forged or wrong documents, then the Earnest Money submitted by the tenderers shall be liable to be forfeited and tenderers shall not be allowed to tender in future. The tendered rates shall be inclusive of all taxes and levies payable under respective statutes. Tenderers shall have valid GST registration. Those whose annual outturn is less than 20.00 lakhs and do not have GST registration have to submit the required undertaking in this regard.

Tender with any conditional rebate shall be summarily rejected. However unconditional rebate in tender shall be accepted.

Sd/-

Executive Engineer (Civil)
BSNL Civil Division
Bhubaneswar

APPLICATION PROFORMA

To,

**The Executive Engineer (Civil)
BSNL Civil Division
Bhubaneswar**

Subject: -Submission of documents for tender application forms for participating in “e-tendering” / “Tendering” for the name of work and NIT no as follows:

Name of work: -

NIT no: -

Reference to NIT seen on place, form and date -----

Sir,

1. I/We am/are registered with the P&T / DOT (Civil wing)/DOP/DTS/ BSNL Civil wing as Class _____ contractor/contractors and our Registration No: - _____ it is to certify that the said registration is valid upto and including date _____.
2. I/We am/ are not registered with the P&T / DOT (Civil wing)/DOP/DTS/BSNL.
3. I/We am/ are registered with CPWD/MES//State PWD Orissa (including allied department)/ state / central PSUs. Class and tendered amount / limit upto which I/We am/are eligible to tender are furnished below: -

Authority	Class	Tendering Limit

- 4 It is to certify that this registration / these registrations is/are valid as on date and we shall inform the department myself / ourselves as soon as my / our registration expires or is cancelled / revoked.
- 5 I/We request that permission may be granted to me/us for participating in tender.
- 6 (a) The attested copy of the partnership deed and list of works in hand (progress) with me/us in the form “A” in prescribed format.
(b) In case of company attested copies of memorandum of articles of associations to be submitted.
(c) In case of Power of Attorney holder attested copies of power of attorney duly registered in court to be submitted.
- 7 I am/we are enclosing _____ numbers of sheets including attested copies of documents listed at Sl. No. 1, 2, 3, 4 & above along with my /our application.
- 8 It is to certified that I/we have personally seen, read, understood and accept (unconditionally) all the provisions made in “NIT Part –I” and “NIT Part – II (available in division office)”.
9. The particulars of satisfactory and timely completion of similar work done are enclosed and the following 3(three) nos. of work completion certificates are submitted with respect to this NIT in order to establish my/our eligibility for issue of tender, as per requirement of NIT.

10.

Sl. No.	Name of work	Amount of work done	Date of completion	Issuing authority

I/We will produce original documents of all the attested copies submitted herewith whenever required by the department.

11 The declaration is hereby given in respect of Para 14 of BSNLW-6, which will become part of the agreement.

I _____ son of _____ residence of _____ hereby certify that none of my relative (s) as defined in the tender document Para 14 of BSNLW-6, is/are employed in BSNL Orissa Civil Zone. In case at any stage, it is found that the information given by me is false / incorrect, BSNL shall have the absolute right to take any action including termination of contract as deemed fit without any prior intimation.

12 The declaration is hereby given, which will become part of the agreement.

I/We _____ do hereby solemnly declare that I shall abide by all the rules / conditions / provisions of EPF and miscellaneous Provision Act 1952. In case of default by the undersigned, the sole responsibility shall be mine / us.

13 I/We hereby enclose Earnest Money of tender form in the form of Cash*/DD/Bankers cheque bearing number _____ date _____ in the name of Account officer BSNL Civil Division Bhubaneswar payable at Bhubaneswar only for Rs _____.

14 I/We hereby enclose cost of tender form in the form of Cash*/DD/Bankers cheque bearing number _____ date _____ in the name of Account officer BSNL Civil Division Bhubaneswar payable at Bhubaneswar only for Rs _____.

Note: -* Cash submission of tender cost for “e-tenders” not allowed. They can give in form of DD/Bankers cheque in appropriate envelopes.

**** Please give additional certificate in form “B” for “e-tenders”**

***** Strike out whichever is not applicable.**

Thanking you,

Yours faithfully,

Enclosure page numbers ____ to ____.

And dated signature: -

Name of contractor: -.....

Complete Address: -

Telephone number Office: -

Fax no: -

Mobile no: -

Place: -

Date: -

LIST OF WORKS IN PROGRESS

(To be submitted by the all contractors at the time of tender application)

The contractor shall submit list of works, if any, which are in hand (progress), in the following form:

Name of work	Name and Particulars of Division where work is being executed	Value of work done	Position of work in progress	Remarks
1	2	3	4	5

I hereby declare that the above information is true to the best of my knowledge and belief and I shall produce the required documents as and when demanded by the B.S.N.L.

Contractor's Signature _____

Dated _____

Full name of the signatory _____