Dated...10.01.2019



# **BHARAT SANCHAR NIGAM LIMITED**

(A Govt. of India Enterprise)

**Office of the General Manager Telecom District Koraput-764020** 

# **E-TENDER DOCUMENT**

# For HIRING OF VEHICLES IN KORAPUT TELECOM DISTRICT

Tender No: G-4(II)/Tender/Vehicle/2018-19/01 Dated 10. 01.2019

Estimated cost: INR 1,35,00,000 EMD: INR 2,70,000 BID VALIDITY : 150 DAYS BID DOCUMENT COST: INR 2360

**Total No. of Pages : 48** 

Read understood complied and agreed

Signature of the bidder with date & seal

P-1 Tender for Hiring of Vehicle

### CONTENTS OF TENDER DOCUMENT

SECTION NO.	Description	PAGE NO.
Cover Page	COVER	1
Index	CONTENTS OF THE TENDER DOCUMENT	2
I	NOTICE INVITING TENDER	3
п	AREA WISE REQUIREMENT, EMD,PBG etc.,	6
ш	SCOPE, SPECIFICATION AND JOB DESCRIPTION	7
IV	SAFETY & SECURITY	8
V	INSTRUCTIONS & GENERAL CONDITIONS	9
VI	FINANCIAL BID (ANNEXURE – I))	27
VII	CHECK LIST/REQUIREMENTS	28
VIII	FORMATS FOR DECLARATIONS, UNDERTAKINGS, AGREEMENTS AND CERTIFICATES	29

Read understood complied and agreed

Signature of the bidder with date & seal

P-2 Tender for Hiring of Vehicle

Dated...10.01.2019

## **SECTION-I.**

### BHARAT SANCHAR NIGAM LIMITED (A Govt. of India Enterprise) Office of the General Manager, Telecom Dist-Koraput-764020.

### **NOTICE INVITING TENDER** E-Tender for Hiring of Vehicles in Koraput Telecom District

1.On behalf of Bharat Sanchar Nigam Limited (BSNL), e-Tender (Open tender) is invited on two stage bidding system from Individuals/Companies/Firms registered in India fulfilling the eligibility conditions, as per tender document.

Sl. No	Item	Particulars		
1	Tender Notice No & date	G-4(II)/Tender/Vehicle/2018-19/01 Dated10.01.2019		
2	Tender item	Hiring of Multi Utility Vehicles (MUV) in Koraput Telecom District.		
3	Tender Document can be downloaded from date	Dt10.01.2019		
4	Date of receipt of queries from bidders	Dt 17.01.2019 upto 18.00 hrs		
5	Reply of queries by BSNL	Before 18.00 Hrs of Dt24.01.2019		
6	Last Date of Submission of Tender	Up to 17.00 Hrs of Dt .05.02.2019		
7	Date & Time of Opening of Tender (Technical Bid only)	At 11.00 Hrs of Dt06.02.2019		
8	Amount of Bid Security & cost of tender paperThe cost of Bid security and cost of Tender paperAmount of Bid Security & cost of tender paperThe cost of Bid security and cost of Tender paperSection-II to be paid through online Banking/ RT NEFT /DD as per the Section-I, Para 2(b).The DI be submitted to AGM(HRD) in original on or be 05/02/2019 at 17.00 hrs			
9	Cost of the Estimate	Rs 135,00,000/-		
10	Cost of Tender document	Rs 2360/-		
11	EMD	Rs 2,70,000		

**Note:** In case the last date of submission /opening of bid is declared to be a holiday, last date of submission / opening of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid submission/ opening date due to any other unavoidable reasons will be notified through the BSNL web site and/ or e-Tender Portal and CPP portal. GMTD BSNL Koraput is the final authority to accept or reject the tender bids.

2a) The Tender document can be downloaded from the website: www.tenderwizard.com/BSNL & <u>http://www.odisha.bsnl.co.in</u> and to be submitted in e-format. Cost of Tender Document and Earnest

Read understood complied and agreed

Signature of the bidder with date & seal

#### Dated...10.01.2019

Money Deposit (EMD) have to be submitted as per following details given in Para 2(b). (b) The cost of EMD and cost of Tender paper can also be paid through online Banking/RTGS/NEFT/Demand Draft in favour of A.O.(Cash), O/o GMTD BSNL,Koraput, payable at Koraput, as per the following details.

Name of the Bank & Branch	State Bank of India, Koraput			
Accounts Name	A.O.(Cash), O/o GMTD, BSNL, Koraput			
Account No.	11190080407			
IFSC Code	SBIN0000121			
Address of the Bank	State Bank of India, Koraput.			
MICR Code	764002004			
E-Mail id	misusokoraput@rediffmail.com			
Contact No.	06852-250800			

2(c) The scanned copies of the E-Payment receipt towards EMD/BID security, Cost of bid document have to be uploaded in the e-Tender Portal of M/s ITI i.e www.tenderwizard.com/BSNL

2(d) Amendments, if any, to the tender document will be notified in the above website as and when such amendments are made. It is the sole responsibility of the bidders who have downloaded the tender document from the website to keep themselves abreast of such amendments before submitting the tender document.

3(a) Intending bidders are requested to register themselves with M/s. ITI Limited through the website **www.tenderwizard.com/BSNL** for obtaining user-id, Digital Signature etc., by paying Vendor registration fee and processing fee for participating in the above mentioned tender.

3(b) BSNL has decided to use the process of e-tendering for inviting this tender and thus the physical copy of the tender would not be sold.

3(c) The bidders shall furnish a declaration that no addition / deletion / corrections have been made in the downloaded tender document being submitted and it is identical to the tender document appearing on Web-site (www.tenderwizard.com/BSNL) as per Annexure – E of Section VIII.

3(d) In case of any correction/ addition/ alteration/omission is found in the tender document; the tender bid shall be treated as non-responsive and shall be rejected.

4(a) The bidder should have experience in executing 10 (Ten) Lakhs or more in Hiring of Vehicle works in BSNL/MTNL / Central Govt./ PSU / State Govt./ Banks in the last two financial years (2016-17 and 2017-18 taking together). Experience certificate in this regard is to be issued by an officer not below the rank of Deputy General Manager or equivalent. Experience certificate issued by any TDE/Executive Engineer duly countersigned by an officer not below the rank of DGM/ Superintending Engineer will also be considered.

4(b) The documents as listed out in Section VII must be uploaded in the E-Tender Portal.

5)(a) BSNL has adopted e-tendering process which offers a unique facility for Public Online "Tender Opening Event (TOE) ". BSNL's Tender Opening Officers as well as authorized representatives of

Read understood complied and agreed

Signature of the bidder with date & seal

#### Dated...10.01.2019

bidders can attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. However, if required, bidders or their authorized representatives can attend the Tender Opening Event in the Chamber of AGM( HR &ADMIN), O/o GMTD ,BSNL Administrative Building, Koraput-764020 where BSNL's Tender Opening Officers would be conducting Public Online Tender Opening Event (TOE).

5(b) Eligibility criteria: The bidder must have the following eligibility to participate in tender:

- i) Firm Registration in case of partnership firm,
- ii) Articles of memorandum & registration certificate from ROC in case of company.
- iii) Registration of at least one vehicle should be in the name of the Bidder and the registration should be recent.
- iv) If the bidder agree to supply more vehicles as per BSNL requirement, there should be a perfect agreement between the bidder and the owner of the vehicle regarding supply of the vehicle to BSNL, and the agreement (on stamp paper) should be produced by the bidder whenever the need of the additional vehicles arises to this office after awarding contract and before issue of work order.
- v) For additional supply of vehicles, preference will be given to L-1 bidder.
- vi) Experience certificate as per clause 4(a),
- vii) Copy of PAN card & ADHAR CARD.
- viii) Copy of GSTIN Registration Certificate,
- 6. Incomplete, ambiguous, Conditional tender bids are liable to be rejected.

7 General Manager Telecom District Koraput reserves the right to accept or reject any or all tender bids without assigning any reason and is not bound to accept the lowest tender.

8 All documents submitted in the bid offer should be preferably in English. In case the certificate viz., experience, registration etc., is issued in any language other than English, the bidder shall attach an English translation of the same duly attested by the bidder & the translator in addition to the relevant certificate. All computer generated documents should be duly signed by the bidder.

9 All statutory taxes as applicable shall be deducted at source before payment.

Read understood complied and agreed

Signature of the bidder with date & seal

Dated...10.01.2019

### SECTION-II SOQ

# List of AreaWise Requirement of Vehicles., estimated cost, EMD (@ 2%) & PBG/Security (@ 5%)

Area wise requirement of Vehicles

Sl No	AREA	Controlling Authority	Normal Kms to be Run	Cost of the Estimate Excluding Diesel in Rs	EMD in Rs. (for 12 Vehicles)	Experience during last two financial years 2016-17, & 2017-18 in Rs.	
1	KORAPUT	GM ,KORAPUT	No Limit				
2	KORAPUT	IFA/CAO, KORAPUT	2000				
3	KORAPUT	DGM (CFA) KORAPUT	2500				
4	KORAPUT	AGM (CFA) KORAPUT	2500	13500000/		/- 10,00,000/-	
5	KORAPUT	SDE TI KORAPUT	3500	- (For the	2,70,000/-		
6	JEYPORE	AGM (CFA) JEYPORE	2500				
7	JEYPORE	SDOT JEYPORE	2500	period of			
8	JEYPORE	SDE TI JEYPORE	3500	30			
9	MALKANGIRI	SDOT MALKANGIRI	2500	months)			
10	RAYAGADA	SDE TI RAYAGADA	3500				
11	GUNUPUR	SDOT GUNUPUR	2500	]			
12	NABARANGA PUR	SDOT NABARANGAPUR	2500				

Cost of Tender Document = Rs. 2,360/-

Total cost of the Estimate = Rs. 1,35,00,000/-

EMD 2% of Estimated cost for 12 vehicles = 2,70,000/-PSD 5% of Estimated cost for 12 Vehicles = Rs 6,75,000/-

Read understood complied and agreed

Signature of the bidder with date & seal

P-6 Tender for Hiring of Vehicle